Example Draft Driver Diagram for Streamlining Section 75

Aim	Primary Drivers	Secondary Drivers	Possible theory of what actions can be tested to deliver the drivers PDSA ideas

External

To further streamline the section 75 planning obligation process in participating authorities by June 2018

Reduced decision making timescales

- Identify sources of external delay (using data)
- Fewer iterations of legal agreement between applicant and LA
- Negotiations are as efficient as possible
- Clear time limits for concluding obligations

Secondary level:
- Improved relationships with applicants / consultees
- Reduced external delays
- Applicants aware of need for contributions in advance
- Encourage use of processing agreements including s75

PDSA ideas:
- Discuss s75 at Pre-app and ensure the right people are involved?
- Single point of contact in LA / consultees / applicants?
- Clear sanctions for delays – e.g. refuse applications?
- Use Standard clauses/s75 template(s)?
- Promote developer contributions policy as widely as possible?
- Clear levels of contributions are set out in development plan and SG?
- Highlight benefits in pre-app, introduce incentives for use?

Internal

Streamlined process

- Consistency / resilience in planning teams
- Clear internal response times between departments
- Delays are acted upon
- Communications between departments are as efficient as possible
- Improved transparency

Secondary level:
- All Planners trained and supported
- Strong project management

PDSA ideas:
- Training / sharing good practice of decisions made quickly?
- Internal guidance / checklists to address delays in internal process?
- Use stop the clock where possible to deal with external delays?
- 'Rag' warning system when delays occur?
- Agree a service standard with all departments involved signed up?
- Internal checklists for instructing legal?